

HORTONVILLE AREA SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR OPEN SESSION MEETING MINUTES
MONDAY, MARCH 10, 2025

1. The Board of Education Open Session was called to order at 7:01 PM by Board President Robert VanDenElzen. Present were Mrs. Dana Ramshak, Mrs. Andrea Marcks-Ziegler, Mrs. Jessica Hartjes, Mr. Craig Dreier and Mr. Brett Eidahl.
2. President VanDenElzen confirmed that the public was given notice of the meeting by postings at the Greenville Elementary, Hortonville Elementary, North Greenville Elementary, Greenville Middle, Hortonville Middle, Hortonville High Schools, Hortonville Public Library, Greenville Town Hall and the District website (www.hasd.org). Notice was sent to the Press Star and Post Crescent.
3. Pledge of Allegiance – President VanDenElzen
4. Mrs. Andrea Marcks-Ziegler made a motion to approve the Open Session Minutes from February 24, 2025; Mrs. Jessica Hartjes seconded the motion; roll call vote; motion carried. Mr. Brett Eidahl abstained.
5. Mrs. Jessica Hartjes made a motion to approve the Closed Session Minutes from February 24, 2025; Mr. Craig Dreier seconded the motion; roll call vote; motion carried. Mr. Brett Eidahl abstained.
6. Mr. Brett Eidahl made a motion to approve Regular Vouchers **#57879 – 57957** (Void #57882, 57883, 57915, 57916, 57917); Mrs. Andrea Marcks-Ziegler seconded the motion; roll call vote; motion carried.
7. Mrs. Jessica Hartjes made a motion to approve the ACH/Employee Reimbursement Vouchers – **#242500214 - 242500221**; Mrs. Dana Ramshak second the motion; roll call vote; motion carried.
8. Recognitions (*State & National Appreciation Day/Week*) Mrs. Dana Ramshak made a motion to approve the Recognitions as listed; Mrs. Jessica Hartjes seconded the motion; roll call vote; motion carried:
 - Congratulations to DECA participants Lexi Brazil, Silas Hutchinson, Willa Zaug, Sarah Bendorf, Lara Knight, Addi Bryant, Trevor Asher, and Kaylee Peterson for their success at the DECA State competition. These students qualified to compete at the DECA International competition in Orlando at the end of April.
 - Congratulations to the HHS female wrestlers on their individual finishes at Sectionals and earning a trip to State: Hannah Huza – 1st Place and Mackenzie Schiedermayer – 2nd Place.
 - Congratulations to the HHS male wrestlers on their individual finishes at Sectionals and earning a trip to State: Nolan Skebba – 1st Place, Cash Botting – 1st Place, Austin McHugh – 2nd Place, and Evan Lesselyong – 2nd Place.
 - Congratulations to the HHS Ethan Bruce for competing in the State Swim Meet in the 400 Free Relay. That and his teammates finished 16th at State and set a new team record.

- Congratulations to the HHS Boys Hockey Team on their Regional win over Ashwaubenon.
- Congratulations to the HHS Girls Hockey Team on their Regional win over Brookfield Central.
- Congratulations to all the HHS wrestlers who represented HHS at State. Podium results: Hannah Huza – 6th Place in the 126 lbs. Girl Division; Cash Botting – 3rd Place at 132 lbs; Nolan Skebba – D1 State Champion at 150 lbs.
- Congratulations to Shree Madhusudhanan and Callista White who won awards for their Glass Artwork at the Teen Voices in Glass Exhibit. The exhibit will be open through April 13th at the Bergstrom Mahler Museum.
- Congratulations to the HHS Dance Team who received National Runner-Up in the Small Kick event at the Contest of Champions in Orlando, Florida.

9. Presentations by District residents / Comments from the Public – None

10. Special Presentation – 2023-2024 Annual Financial and Management Report was given to the Board Members from Christina Peterson.

11. District Administrator Report –

- Recognition to Board Member Mr. Craig Dreier – Retiring after 18 Years of Service with the Hortonville Area School District.

12. Board Member Reports

- President Report – None
- Committee Report – None

13. Discussion -

- Potential HHS Tennis Courts for HHS Tennis Teams and Community Usage – Daniel Milliren, Christina Peterson, Isaiah Tate, Carrie Powell, and Katie Bushmaker
- 1st Reading HHS Jazz Band Overnight Field Trip request to Eau Claire – April 11-12, 2025 – Transportation provided by District (approved by Brian Gooding)

14. Consent Agenda – Mr. Brett Eidahl made a motion to approve the Consent agenda: Mrs. Andrea Marcks-Ziegler seconded the motion; roll call vote; motion carried. Approved were:

- Uniform Grant Guidance regulations. (UGG Edgar) policy updates:
 - Policy 3440 – Job-Related Expense Reimbursement
 - Policy 4440 – Job-Related Expense Reimbursement
 - Policy 6110 – Federal Funds
 - Policy 6111 – Internal Controls
 - Policy 6112 – Cash Management of Grants – NEW
 - Policy 6114 – Cost Principles – Spending Federal Funds
 - Policy 6325 – Procurement – Federal Grants / Funds
 - Policy 7450 – Property Inventory

- Updated Policies:
 - Policy 1100 – District Organization
 - Policy 1130, 3230, & 4230 – Conflict of Interest
 - Policy 1241 – Non-Reemployment of the District Administrator
 - Policy 2210 – Curriculum Development
 - Policy 2260.02 – Services for Bilingual Students English Learners
 - Policy 2270 – Religion in the Curriculum
 - Policy 2464 – Programs for Gifted and Talented Students
 - Policy 3214 & 4214 – Staff Gifts
 - Policy 3281 – Personal Property of Staff Members
 - Policy 4124 – Notice of Reasonable Assurance of Employment – NEW
 - Policy 5113.02 – Part-Time Open Enrollment
 - Policy 5330 – Administration of Medication / Emergency Care
 - Policy 5341 – Emergency Medical Authorization – DELETING
 - Policy 6320 – Purchasing – updated by District
 - Policy 6620 – Petty Cash – DELETING per District
 - Policy 6620.01 – Cash in School Buildings – updated by District
 - Policy 7430 – Safety Standards
 - Policy 7440 – Facility Security
 - Policy 7510 – Use of Facilities and Properties
 - Policy 7540.01 – Staff Technology Acceptable Use and Safety – DELETING per District
 - Policy 7540.02 – Web Content, Apps, and Services – NEW
 - Policy 7540.03 – Student Technology Acceptable Use and Safety
 - Policy 7540.04 – Staff Technology Acceptable Use and Safety – New Number and Updates
 - Policy 7540.07 – District-Issued Student E-Mail Account – NEW
 - Policy 8120 – Volunteers
 - Policy 8125 – Consultants – NEW
 - Policy 8305 – Information System
 - Policy 8395 – Student Mental Health Services
 - Policy 8531 – Free and Reduced-Price Meals
 - Policy 8600 – Transportation
 - Policy 8600.01 – Out-of-District Licensed Daycare Transportation – District Updated
- Resignation for Sarah Breit 2nd Grade Teacher at NGES – last day 6/9/2025
- Resignation for Kayla Cooley from her 3rd Grade Teaching Position at NGES – moving into a new position.
- Staff Move for Kayla Cooley moving from 3rd Grade Teacher at NGES to Math Coach at NGES beginning the 2025-2026 school year
- Staffing for Rebecca Ackermann – District Library Media Specialist – beginning the 2025-2026 school year - replacing Cari Eggen -retired
- Retirement at end of 2024-2025 for Sara Ratchman – Sara has been a Speech Therapist in the District for 28 years
- 2024-2025 Agreement Addendum for Professional Staff Member

- Early College Credit Program – Fall 2025 Requests
 - Start College Now Program – Fall 2025 Requests
 - GMS Band Field Trip request to Wisconsin Dells – May 23, 2025 – Transportation provided by District (approved by Brian Gooding)
15. New Business –
- Mr. Craig Dreier made a motion to approve the contract renewal for District Administrator Mr. Todd Timm; Mrs. Andrea Marcks-Ziegler seconded the motion; roll call vote; motion approved.
 - Mrs. Dana Ramshak made a motion to move the HHS Jazz Band Overnight Field Trip Request to Eau Claire – April 11-12, 2025, to New Business (2nd Reading would not be until after the trip took place); Mrs. Jessica Hartjes seconded the motion; roll call vote: motion carried.
 - Mr. Brett Eidahl made a motion to approve the HHS Jazz Band Overnight Field Trip Request to Eau Claire – April 11-12, 2025, with transportation provided by the District; Mrs. Dana Ramshak seconded the motion; roll call vote; motion carried.
16. Announcements & Reminders of Forthcoming Events – Mrs. Dana Ramshak made a motion to approve the following upcoming Board meetings and events adding HHS Graduation date; Mr. Craig Dreier seconded the motion; roll call vote; motion carried. Following was approved:
- Spring Break – March 24-28, 2025
 - Board of Education Elections – Tuesday, April 1, 2025
 - Board of Canvassing – Friday, April 4, 2025 – 8:30 AM – District Office
 - Personnel Committee Meeting – Monday, April 14, 2025 – 6:30 PM – District Board Room (*2025-2026 Compensation Recommendation*)
 - Board of Education Meeting – Monday, April 14, 2025 – 7:00 PM – District Board Room
 - Policy Committee – from Monday, April 21, 2025 – 6:15 PM – District Board Room – (Review Act 20 Policy)
 - Board of Education Meeting – from Monday, April 21, 2025 – 7:00 PM – District Board Room
 - Staff Appreciation Banquet – Wednesday, May 7, 2025 – Romy's Supper Club – 5:00 PM
 - Board of Education Meeting – Monday, May 12, 2025 – 7:00 PM – District Board Room
 - HHS Graduation – Wednesday, May 21, 2025 – 7:00 PM location TBD
17. With no further business, Mr. Craig Dreier made a motion to adjourn; Mr. Brett Eidahl seconded the motion; roll call vote: motion carried. Time: 8:22 PM

Respectfully submitted,
 Tamie Neilson, District Administrative Assistant
 Brett Eidahl, Board Clerk